



On amendments to some orders of the Ministry for Investment and Development of the Republic of Kazakhstan and the Ministry of Industry and Infrastructure Development of the Republic of Kazakhstan

Order of the acting Minister of Industry and Infrastructure Development of the Republic of Kazakhstan dated September 16, 2021 No. 498. Registered with the Ministry of Justice of the Republic of Kazakhstan on September 23, 2021 No. 24481
I ORDER:

1. To approve the attached list of some orders of the Ministry for Investment and Development of the Republic of Kazakhstan and the Ministry of Industry and Infrastructure Development of the Republic of Kazakhstan, which are amended.
2. The Transport Committee of the Ministry of Industry and Infrastructure Development of the Republic of Kazakhstan, in the manner prescribed by law, shall ensure:
 - 1) state registration of this order with the Ministry of Justice of the Republic of Kazakhstan;
 - 2) posting this order on the Internet resource of the Ministry of Industry and Infrastructure Development of the Republic of Kazakhstan.
3. Control over the implementation of this order shall be entrusted to the supervising vice minister of industry and infrastructure development of the Republic of Kazakhstan.
4. This order comes into force upon the expiration of sixty calendar days after the day of its first official publication.

acting

*Minister of Industry
and infrastructure development of the Republic of Kazakhstan*

B. Kamaliev

"AGREED"

Ministry of Foreign Affairs
Republic of Kazakhstan

"AGREED"

National Security Committee
Republic of Kazakhstan

"AGREED"

Ministry of National Economy
Republic of Kazakhstan

"AGREED"

Ministry of Digital Development,

innovation
Republic of Kazakhstan

and

aerospace

Approved
by order
acting
Minister of Industry
and infrastructure development of the
Republic of Kazakhstan
dated September 16, 2021 No. 498

**List of some orders of the Ministry of Investment and Development
Of the Republic of Kazakhstan and the Ministry of Industry and Infrastructure Development
Of the Republic of Kazakhstan, which are amended**

1. In the order of the Acting Minister for Investments and Development of the Republic of Kazakhstan dated February 24, 2015 No. 164 "On approval of the requirements for the minimum crew of a ship" (registered in the Register of State Registration of Normative Legal Acts No. 10548):

in the Requirements for the minimum manning of the ship's crew approved by the said order:

Clause 3 shall be stated in the following edition:

"3. The concepts used in these Requirements:

- 1) senior mechanic - a senior mechanic responsible for the propulsion system, as well as the operation and maintenance of mechanical and electrical installations on the ship;
- 2) second engineer - a mechanic next in rank after the chief engineer, responsible for the propulsion system, as well as the operation and maintenance of mechanical and electrical installations on the ship in the event the chief engineer is unable to bear such responsibility;
- 3) coastal navigation - navigation in the open seas with a distance from the coast up to 50 miles and with a distance from the place of refuge up to 100 miles. Sailing in closed seas with a distance from the coast up to 100 miles and with a distance from the place of refuge up to 200 miles;
- 4) restricted navigation area - restriction of the navigation area established by the Register of Shipping or a recognized foreign classification society;
- 5) captain - the person in command of the ship;
- 6) senior mate - a person in command of the next in rank after the master, who is entrusted with the command of the ship in the event of the captain's inability to command the ship;
- 7) professional diploma - a diploma issued to a member of the ship's crew and confirming his qualifications;
- 8) officer in command - a non-captain of the crew appointed in accordance with paragraph 2 of Article 22 of the Law;

- 9) rank-and-file - a member of the ship's crew who is not the captain or officer;
- 10) port navigation - navigation within the established boundaries of the seaport water area, including the outer roadstead and navigation within the artificial islands, atolls and canals with a distance of no more than 10 miles from them;
- 11) Maritime Port Authority - a territorial subdivision of the department of the authorized body in the field of merchant shipping;
- 12) certificate of training of a specialist in maritime transport - a document, which is not a professional diploma, issued to a seafarer and confirming the fulfillment of the relevant requirements for training, competence or sailing experience stipulated by the International Convention on the Training, Certification and Watchkeeping of Seafarers, 1978, as amended (hereinafter - the STCW Convention);
- 13) an electrician - a person in command who is qualified in accordance with Regulation III / 6 of the STCW Convention. ";

Clause 16 shall be stated in the following edition:

"16. On ships carrying perishable goods that have a corresponding class symbol in their class, an additional position of engineer on watch shall be provided in the minimum crew.

On passenger ships with a main diesel-electric unit with a capacity of more than 3000 kW, two electromechanics and one electromechanic on non-passenger ships are added to the crew. On passenger ships with a main diesel-electric unit with a capacity of less than 3000 kW, one electromechanic will be commissioned. ";

Clause 20 shall be stated in the following edition:

"20. On ships, including boats and catamarans, intended for the transportation of working personnel to the place of watchkeeping in the Caspian Sea, on specialized emergency evacuation vessels when performing a one-time voyage to evacuate people from a disaster in the Caspian Sea to a safe port of the Republic of Kazakhstan, as well as on ships of the auxiliary fleet, gross tonnage less than 300 gross tonnage, the duration of the shift does not exceed 12 hours, the minimum crew of the vessel includes only the captain and chief engineer or second engineer (engineer on duty). ";

Clause 29 shall be stated as follows:

"29. Masters, officers and ratings subject to the International Safety Code for Ships Using Gases or Other Low Flash Point Fuels, as amended by International Maritime Organization resolution MSC. 391 (95) must have appropriate certificate of training of a maritime transport specialist specified in regulation V / 3 of the annex to the STCW Convention, in accordance with the prescribed duties and responsibilities. ";

Clause 35 shall be amended as follows:

"35. Captains and officers who are included in the minimum crew of coastal navigation vessels with a gross tonnage of less than 500 register tons and all non-passenger vessels sailing within the territorial waters of the Republic of Kazakhstan are exempted from the need for them to have a certificate of training a specialist in maritime transport under the program "Medical care on board."

the appendix shall be stated in a new edition in accordance with Appendix 1 to this list.

2. In the order of the Acting Minister for Investments and Development of the Republic of Kazakhstan dated February 24, 2015 No. 165 "On approval of the Rules for state registration of ships and rights to them" (registered in the Register of state registration of regulatory legal acts under No. 11125):

in the Rules for state registration of ships and rights to them, approved by the specified order:

Clause 17 shall be amended as follows:

"17. Re-registration of a vessel is carried out in the event that the vessel ceases to comply with the information previously entered in the State Ship Register, in the manner and terms of registration of the vessel in the State Ship Register established by these Rules.

The basis for re-registration of a vessel is also the use of a vessel owned by the Republic of Kazakhstan and used by state bodies to perform the functions assigned to them, for commercial purposes.

The exclusion of a vessel from the State Register of Shipping is carried out on the basis of an application by the owner of the vessel, indicating the name of the vessel and the reasons for its exclusion, in the manner and terms of registration of the vessel in the State Register of Ships established by these Rules. ";

Clause 42 shall be amended as follows:

"42. A vessel shall be excluded from the bareboat charter register:

- 1) deceased or missing;
- 2) structurally lost;
- 3) has lost the quality of the ship as a result of restructuring;
- 4) ceased to comply with the requirements provided for in paragraph 5 of Article 11 of the Law;
- 5) in respect of which the period of validity of the decision of the authorized body on the temporary granting of the right to sail under the State flag of the Republic of Kazakhstan has expired.

The exclusion of a vessel from the bareboat charter register is carried out on the basis of an application by the ship owner indicating the name of the vessel and the reasons for its exclusion, in the manner and terms of registration of the vessel in the bareboat charter register established by these Rules.

After the expiration of the right to sail under the State Flag of the Republic of Kazakhstan, the Maritime Administration of the port excludes the vessel from this register on the third working day. ";

Clause 43 shall be stated in the following edition:

"43. For the registration of a vessel in the bareboat charter register, the applicant sends through the portal an application in the form, in accordance with Appendix 13 to these Rules.

Information about the identity documents of the owner (in relation to individuals) or on the state registration of the legal entity-owner (in relation to legal entities) is obtained from the relevant state information systems through the "electronic government" gateway.

The list of basic requirements for the provision of public services, including the characteristics of the process, the form, content and result of the provision of public services, are set out in the public service standard "State registration of sea-going ships in the bareboat charter register" in accordance with Appendix 14 to these Rules (hereinafter - the standard of public service 4) ...

The total period for consideration of the application and the issuance of the result of the public service is 2 (two) working days.

When submitting documents through the portal, a notification of acceptance of the application is sent to the applicant's "personal account" indicating the date of receipt of the result of the public service.

Re-registration of a vessel is carried out if the vessel ceases to comply with the information previously entered in the bareboat charter register, in the manner and terms of registration of the vessel in the bareboat charter register established by these Rules. ";

Appendix 8 shall be stated in a new edition in accordance with Appendix 2 to this list.

3. In the order of the Acting Minister of Industry and Infrastructural Development of the Republic of Kazakhstan dated April 3, 2020 No. 181 "On approval of the Rules for the provision of public services" Issuance of identity cards for a seaman of the Republic of Kazakhstan "(registered in the Register of State Registration of Normative Legal Acts No. 20309):

Clause 5 shall be stated in the following edition:

"5. To receive public services, individuals (hereinafter referred to as service recipients) submit the following documents to the service provider's office:

1) application form in accordance with Appendix 2 to these Rules

2) identity document (for identification):

for citizens of the Republic of Kazakhstan - an identity document of a citizen of the Republic of Kazakhstan, or an electronic document from the digital document service;

for citizens of the Republic of Kazakhstan permanently residing abroad - a passport of a citizen of the Republic of Kazakhstan with a mark on consular registration in foreign missions of the Republic of Kazakhstan;

for foreign citizens permanently residing in the territory of the Republic of Kazakhstan - a residence permit of a foreigner in the Republic of Kazakhstan and a document proving the identity of the service recipient, issued by the state of citizenship (nationality), recognized as an identity card in accordance with the legislation of the Republic of Kazakhstan;

for stateless persons permanently residing in the territory of the Republic of Kazakhstan - certificates of a stateless person;

3) a document confirming that the service recipient works in any capacity on board the ship as part of his crew (in case of absence, diplomas, qualification and special certificates of a specialist are accepted, confirming the compliance with the level of professional training, as well as a medical certificate in the form approved by the authorized body in the field health care);

4) a document confirming the work activity of the service recipient (work book, extract from it, certificate from the place of work, nautical book) or a certificate from the place of study;

The following documents are submitted to the service provider as a document confirming the work of the service recipient on the ship:

representation of the ship owner, registered in the prescribed manner on the territory of the Republic of Kazakhstan and entitled to hire the captain and crew members of the vessel, in the form in accordance with Appendix 10 to these Rules;

seaworthy book with a record of the position occupied by the service recipient on the ship;

the crew list of a ship leaving the port of the Republic of Kazakhstan (in exceptional cases, if it is necessary to replace a crew member on a voyage);

5) a document confirming payment of the state duty for the provision of public services.

Together with the specified documents, the service recipient shall submit their copies to the service provider. After verification, the originals of the documents are returned to the service recipient.

The list of basic requirements for the provision of public services, including the characteristics of the process, the form, content and result of the provision of public services are set out in accordance with Appendix 1 to these Rules in the form of a public service standard. ";

Appendix 1 shall be stated in a new edition in accordance with Appendix 3 to this list.

Annex 1
to the List of some orders
Investment Ministries
and development
Republic of Kazakhstan
and the Ministry of Industry
and infrastructure development
Republic of Kazakhstan,
which changes
Appendix to Requirements
minimum composition
crew of the ship

Minimum Crew Standards

Deck crew, for ships up to 500 gross tonnage

Professional composition of the ship's crew (according to the STCW Convention)	Navigation areas of ships				
	Port navigation		Coastal sailing	Limited sailing area	Unlimited sailing area
	Crew schedule				
	1 shift (shift duration no more than 12 hours)	2 shifts (shift duration over 12 hours)	2 shifts	2 shifts	2 shifts
1	2	3	4	5	6
Captain:					
Regulation II / 2, paragraphs 1 and 2					
Regulation II / 2, paragraphs 3 and 4					
Regulation II / 3, paragraphs 5 and 6	1	1	1	1	1
Chief mate:					
Regulation II / 2, paragraphs 1 and 2					
Regulation II / 2, paragraphs 3 and 4					
Officers in charge of the watch:					
Regulation II / 1, paragraphs 1 and 2					
Regulation II / 3, paragraphs 3 and 4		1	1	1	1
Sailors:					

RSNV (sailor on duty) Regulation II / 4, paragraphs 1 and 2					
1st class sailor (qualified sailor) Regulation II / 5, paragraphs 1 and 2	1	1	1	1	1
TOTAL:	2	3	3	3	3

continuation

Deck crew, for ships from 500 gross tonnage to 3000 gross tonnage

Professional composition of the ship's crew (according to the STCW Convention)	Navigation areas of ships					
	Port navigation	Coastal sailing	Limited sailing area		Unlimited sailing area	
	Crew schedule					
	2 shifts	2 shifts	2 shifts	3 shifts	2 shifts	3 shifts
1	2	3	4	5	6	7
Captain:						
Regulation II / 2, paragraphs 1 and 2						
Regulation II / 2, paragraphs 3 and 4	1	1	1	1	1	1
Regulation II / 3, paragraphs 5 and 6						
Chief mate:						
Regulation II / 2, paragraphs 1 and 2						
Regulation II / 2, paragraphs 3 and 4			1	1	1	1
Officers in charge of the watch:						
Regulation II / 1, paragraphs 1 and 2		1				1
Regulation II / 3, paragraphs 3 and 4						
Sailors:						
RSNV (sailor of watch) Regulation II / 4, paragraphs 1 and 2		1	1	2	1	2
Sailor Class 1 (qualified sailor) Regulation II / 5, paragraphs 1 and 2	1	1	1	1	1	1
TOTAL:	2	4	4	5	4	6

Continuation

Deck crew, for ships of 3,000 gross tonnage or more

Professional composition of the ship's crew (according to the STCW Convention)	Navigation areas of ships				
	Coastal sailing	Limited sailing area		Unlimited sailing area	
	Crew schedule				
	2 shifts	2 shifts	3 shifts	2 shifts	3 shifts

1	2	3	4	5	6
Captain:					
Regulation II / 2, paragraphs 1 and 2	1	1	1	1	1
Regulation II / 2, paragraphs 3 and 4					
Regulation II / 3, paragraphs 5 and 6					
Chief mate:					
Regulation II / 2, paragraphs 1 and 2	1	1	1	1	1
Regulation II / 2, paragraphs 3 and 4					
Officers in charge of the watch:					
Regulation II / 1, paragraphs 1 and 2			1		1
Regulation II / 3, paragraphs 3 and 4					
Sailors:					
RSNV (sailor on duty) Regulation II / 4, paragraphs 1 and 2	2	2	2	2	2
1st class sailor (qualified sailor) Regulation II / 5, paragraphs 1 and 2	1	1	1	1	1
TOTAL:	5	5	6	5	6

continuation

Engine crew, for ships with main propulsion system up to 750 kW

Professional composition of the ship's crew (according to the STCW Convention)	Vessels with periodically out of service engine room		Ships with a manned engine room		
	Crew schedule				
	1 shift (shift duration no more than 12 hours)	2 shifts	1 shift	2 shifts *	
1	2	3	4	5	
Senior mechanics:					
Regulation III / 2, paragraphs 1 and 2					
Regulation III / 3, paragraphs 1 and 2					
Second mechanics:					
Regulation III / 2, paragraphs 1 and 2					
Regulation III / 3, paragraphs 1 and 2			1	1	
Watch mechanic Regulation III / 1, paragraphs 1 and 2	1	1			
Motorists:					
RSVMO (Engineer on watch) Regulation III / 4, paragraphs 1 and 2					

Engineer Class 1 (Skilled Engineer) Rule III / 5 Items 1 & 2				
Electrician Regulation III / 6, paragraphs 1 and 2				
TOTAL:	1	1	1	1

* in the case of a crew working schedule of 3 shifts, the crew of the ship's engine room additionally includes a watch mechanic.

Continuation

Engine crew, for ships with main propulsion system from 750 kW to 3000 kW

Professional composition of the ship's crew (according to the STCW Convention)	Vessels with periodically out of service engine room	Ships with a manned engine room		
	Crew schedule			
	1 shift (shift duration no more than 12 hours)	2 shifts	1 shift	2 shifts *
1	2	3	4	5
Senior mechanics:				
Regulation III / 2, paragraphs 1 and 2				
Regulation III / 3, paragraphs 1 and 2		1		1
Second mechanics:				
Regulation III / 2, paragraphs 1 and 2				
Regulation III / 3, paragraphs 1 and 2				
Engineer of the watch, Regulation III / 1, paragraphs 1 and 2	1	1	1	1
Motorists:				
RSVMO (Engineer on watch) Regulation III / 4, paragraphs 1 and 2				
1st class motorist (Qualified minder) Regulation III / 5, paragraphs 1 and 2				
Electrician, Regulation III / 6, paragraphs 1 and 2				
TOTAL:	1	2	1	2

* in the case of a crew working schedule of 3 shifts, the crew of the ship's engine room additionally includes a watch mechanic.

Continuation

Engine crew, for ships with main propulsion system of 3,000 kW or more

Professional composition of the ship's crew (according to the STCW Convention)	Vessels with periodically unattended engine room	Ships with a manned engine room
	Crew schedule	
	2 shifts *	2 shifts *

1	2	3
Senior mechanics:		
Regulation III / 2, paragraphs 1 and 2	1	1
Regulation III / 3, paragraphs 1 and 2		
Second mechanics:		
Regulation III / 2, paragraphs 1 and 2	1	1
Regulation III / 3, paragraphs 1 and 2		
Engineer in charge, Regulation III / 1, paragraphs 1 and 2		
Motorists:		
RSWMO (Engineer on watch) Regulation III / 4, paragraphs 1 and 2		
1st class motorist (Qualified minder) Regulation III / 5, paragraphs 1 and 2		1
Electrician, Regulation III / 6, paragraphs 1 and 2		
TOTAL:	2	3

* in the case of a crew working schedule of 3 shifts, the crew of the ship's engine room additionally includes a watch mechanic.

Appendix 2
to the List of some orders
Ministry of Investment and
development of the Republic of
Kazakhstan
and the Ministry of Industry and
infrastructure development
Republic of Kazakhstan,
which changes
Appendix 8
to the Rules of State
registration of ships and rights to them

Public service standard "Issuance of a temporary certificate for the right to sail under the State flag of the Republic of Kazakhstan in the event of the acquisition of a vessel abroad"		
1	Service Provider Name	Foreign missions of the Republic of Kazakhstan
2	Methods of providing public services (access channels)	The application is accepted and the result of the public service is issued through: 1) the web portal of "electronic government" www.egov.kz, www.elicense.kz (hereinafter referred to as the portal); 2) foreign establishments of the Republic of Kazakhstan.
3	The term for the provision of public services	5 (five) working days
4	The form of rendering the	Electronic (partially automated) / paper

	provision of public services	
5	The result of the provision of public services	a temporary certificate for the right to sail under the State flag of the Republic of Kazakhstan, in the case of purchasing a vessel abroad in the form in accordance with Appendix 6 to these Rules; a reasoned response about the refusal to provide public services in the form in accordance with Appendix 9 to these Rules. The form of providing the result of the provision of public services: electronic / paper.
6	The amount of payment collected from the service recipient when rendering a public service, and methods of collecting it in cases provided for by the legislation of the Republic of Kazakhstan	The fee for the provision of public services is carried out at the rates of consular fees in accordance with the Code of the Republic of Kazakhstan dated December 25, 2017 "On taxes and other obligatory payments to the budget (Tax Code)" and by order of the Minister of Foreign Affairs of the Republic of Kazakhstan dated May 20, 2019 No. 11-1-4 / 227 "On Approval of the Consular Fee Rates for Consular Actions on the Territory of a Foreign State" (registered in the Register of State Registration of Normative Legal Acts No. 18702). Payment of the consular fee is carried out in cash or non-cash through second-tier banks or organizations that carry out certain types of banking operations or through the "electronic government" payment gateway.
7	Schedule	1) the service provider - from Monday to Friday, in accordance with the established work schedule from 9.00 to 18.30, excluding weekends and holidays, in accordance with the Labor Code of the Republic of Kazakhstan dated November 23, 2015 (hereinafter - the Code) with a lunch break from 13.00 until 14.30 hours; 2) the portal - around the clock, except for technical breaks in connection with the repair work (when the service recipient applies after the end of working hours, on weekends and holidays according to the Code, applications are accepted and the results of the provision of public services are received on the next business day).
eight	List of documents required for the provision of public services	1) for individuals: a document proving the identity of the service recipient, or an electronic document from the digital document service (for personal identification); a document confirming the ownership of the vessel; a document issued by the authorities of the state of the previous registration of the vessel (if such took place before the date of filing the application), certifying that the vessel is excluded from the register of ships of that state and is not encumbered with a mortgage; tonnage certificate; classification certificate; passenger certificate (for passenger ships); a document confirming the payment of the consular fee. 2) for legal entities: duly certified copies of the constituent documents of the service recipient (the original is presented for verification); a document confirming the authority to act on behalf of a legal entity; a document confirming the ownership of the vessel; a document issued by the authorities of the state of the previous registration of the vessel (if such took place before the date of filing the application), certifying that the vessel is excluded from the register of ships of that state and is not encumbered with a mortgage; tonnage certificate; classification certificate; passenger certificate (for passenger ships); a document confirming the payment of the consular fee.
nine	Grounds for refusal to provide	1) establishing the inaccuracy of the documents submitted by the service recipient for obtaining public services, and (or) the data (information) contained therein;

	public services established by the legislation of the Republic of Kazakhstan	2) non-compliance of the service recipient and (or) the materials, objects, data and information required for the provision of public services with the requirements established by these Rules; 3) in relation to the service recipient there is a court decision (verdict) that has entered into legal force on the prohibition of activities or certain types of activities requiring the receipt of this public service.
ten	Other requirements, taking into account the specifics of the provision of public services, including those provided in electronic form and through the State Corporation	Contact numbers of inquiry services on the provision of public services are indicated on the Internet resource www.mfa.gov.kz, a single contact center for the provision of public services: 1414. The recipient has the opportunity to obtain information on the status of the provision of public services in the remote access mode through the "personal account" of the portal, the service provider's help desk, the Unified contact center 1414, 8 800 080 7777. The recipient has the opportunity to receive public services in electronic form through the portal, subject to the availability of an EDS. The digital document service is available for users authorized in the mobile application. To use a digital document, you must pass authorization in the mobile application using an electronic digital signature or a one-time password, then go to the "Digital Documents" section and select the required document.

Appendix 3
to the List of some orders
Ministry of Investment and
development of the Republic of
Kazakhstan
and the Ministry of Industry
and infrastructure development
Republic of Kazakhstan,
which changes
Annex 1
to the Terms of Service
public service
"Issuance of certificates
sailor's personality
Republic of Kazakhstan"

Public service standard		
"Issuance of identity cards of the seaman of the Republic of Kazakhstan"		
1	Service Provider Name	Territorial body of the Transport Committee of the Ministry of Industry and Infrastructure Development of the Republic of Kazakhstan - Sea Port Authority
2	Methods of providing public services (access channels)	Acceptance of the application and issuance of the result of the provision of public services is carried out through the office of the service provider
3	The term for the provision of public services	Delivery time - 8 (eight) working days
4	The form of rendering the provision of public services	Paper
5	The result of the provision of public services	Proof of identity of a seaman of the Republic of Kazakhstan, or a reasoned refusal to provide public services in paper in the cases and on the grounds provided for in column 9 of this standard.
6	The amount of payment collected from the service	For the provision of public services, a state duty is levied, which, in accordance with Article 540 of the Code of the Republic of Kazakhstan dated December 25, 2017 "On taxes and other obligatory payments to the budget" (Tax Code), is 500 (five

	recipient when rendering a public service, and methods of collecting it in cases provided for by the legislation of the Republic of Kazakhstan	hundred) percent of the monthly calculation index established for the day of payment of the state fee. Payment is made in cash or non-cash through second-tier banks and organizations that carry out certain types of banking operations.
7	Service Provider's Schedule	From Monday to Friday, in accordance with the established work schedule from 9.00 to 18.30, excluding weekends and holidays, in accordance with the Labor Code of the Republic of Kazakhstan dated November 23, 2015 (hereinafter - the Code) with a lunch break from 13.00 to 14.30. The public service is provided on a first come, first served basis without prior registration and expedited service. The addresses of the places of rendering public services are posted on the Internet resource of the Ministry: www.miid.gov.kz (in the subsection "Public services" of the section "Committee of Transport") and at the stands located in the premises of the service provider.
eight	List of documents required for the provision of public services	<p>1) application questionnaire for the issuance of ULM (hereinafter referred to as the application questionnaire);</p> <p>2) identity document (for identification): for citizens of the Republic of Kazakhstan - an identity document of a citizen of the Republic of Kazakhstan, or an electronic document from the digital document service;</p> <p>for citizens of the Republic of Kazakhstan permanently residing abroad - a passport of a citizen of the Republic of Kazakhstan with a mark on consular registration in foreign missions of the Republic of Kazakhstan;</p> <p>for foreign citizens permanently residing in the territory of the Republic of Kazakhstan - a residence permit of a foreigner in the Republic of Kazakhstan and a document proving the identity of the service recipient, issued by the state of citizenship (nationality), recognized as an identity card in accordance with the legislation of the Republic of Kazakhstan;</p> <p>for stateless persons permanently residing in the territory of the Republic of Kazakhstan - certificates of a stateless person;</p> <p>3) a document confirming that the service recipient works in any capacity on board the ship as part of his crew (in case of absence, diplomas, qualification and special certificates of a specialist are accepted, confirming the compliance with the level of professional training, as well as a medical certificate in the form approved by the authorized body in the field health care);</p> <p>4) a document confirming the work activity of the service recipient (work book, extract from it, certificate from the place of work, nautical book) or a certificate from the place of study.</p> <p>The following documents are submitted to the service provider as a document confirming the work of the service recipient on the ship: representation of the ship owner, registered in the prescribed manner on the territory of the Republic of Kazakhstan and entitled to hire the captain and crew members of the vessel, in the form in accordance with Appendix 10 to these Rules; seaworthy book with a record of the position occupied by the service recipient on the ship;</p> <p>crew list of a ship leaving the port of the Republic of Kazakhstan (in exceptional cases, if it is necessary to replace a crew member leaving the ship for a voyage). Together with the specified documents, the service recipient shall submit their copies to the service provider. After verification, the originals of the documents are returned to the service recipient.</p>

nine	Grounds for refusal to provide public services established by the legislation of the Republic of Kazakhstan	<p>1) establishing the inaccuracy of the documents submitted by the service recipient for obtaining public services, and (or) the data (information) contained therein;</p> <p>2) the discrepancy between the service recipient and (or) the presented materials, objects, data and information necessary for the provision of public services with the requirements of these Rules;</p> <p>3) a negative response from the national security body to the request for approval, which is required for the provision of public services;</p> <p>4) in relation to the service recipient there is a court decision (verdict) that has entered into legal force on the prohibition of activities or certain types of activities requiring the receipt of a certain public service;</p> <p>5) in relation to the service recipient there is a court decision that has entered into legal force, on the basis of which the service recipient is deprived of a special right related to the receipt of a public service.</p>
ten	Other requirements, taking into account the specifics of the provision of public services, including those provided in electronic form and through the State Corporation	<p>In the building of the service provider there are: an information desk, waiting chairs and information stands with samples of filling out application forms. The addresses of the places of rendering public services are posted on the Internet resource of the Ministry: www.miid.gov.kz (in the subsection "Public services" of the section "Committee of Transport") and at the stands located in the premises of the service provider.</p> <p>The recipient receives information about the procedure and status of the provision of public services in remote access mode through a single contact center for the provision of public services.</p> <p>Contact numbers of inquiry services on the provision of public services are indicated on the Internet resource www.miid.gov.kz, a single contact center for the provision of public services: 1414.</p> <p>The digital document service is available for users authorized in the mobile application.</p> <p>To use a digital document, you must pass authorization in the mobile application using an electronic digital signature or a one-time password, then go to the "Digital Documents" section and select the required document.</p>